

December 5, 2013  
To Whom It May Concern

This letter serves as our enthusiastic reference for S.L. Leonard & Associates who served as our project manager for an 11,600 square foot construction project consisting of a multi-purpose room, laboratory and classrooms. This project was the largest capital investment the school had ever undertaken in its fifty year history.

Principal, Sean Leonard, and Senior Project Manager Randy Lawrence kept the complex project, involving multiple stakeholders, and a tight schedule, on track from design development through to successful fall completion. Randy and Sean offered consistently wise counsel saving the school time and money at critical points. They were available to meet with the board of trustees, and school community, to address concerns, building confidence that the school could undergo construction on its campus during an academic year successfully.

Throughout construction, the school leadership was kept apprised of developing concerns that could result in delays and/or cost overruns. Randy conducted weekly construction meetings, carefully explaining in detail the complexities of ongoing work. This degree of attention helped to reassure and engage the enthusiasm of multiple project stakeholders that were relied upon for funding.

The innovative architectural design provided little tolerance for error. As the owner's representative, Sean and his team held the general contractor and the architect accountable, scrutinizing billing and building progress to protect our interests. They intervened appropriately to maintain a collaborative spirit amongst the project team to assure that the entire project would be completed on time, and the classrooms ready for students and faculty.

Sean and Randy brought knowledge, ideas and solutions. They pushed the project team to maintain the architect's vision without compromise in quality. The result was a project that exceeded our expectations and is celebrated by our community.

We recommend them without hesitation.

Sincerely,



Josh Brody  
Director, Sequoyah School